

# HBL

HABIB BANK  
حبیب بینک

## Deposit Slip Customer Copy

Branch:		Date: 27/03/2025	
Account Title: اکاؤنٹ ہولڈر کا نام Public Procurement Regulatory Authority			
IBAN: آئی بی این PK H A B B 0 0 0 4 5 4 0 0 1 3 1 0 0 7 0 1			
Currency: <input type="checkbox"/> PKR <input type="checkbox"/> USD <input type="checkbox"/> EURO <input type="checkbox"/> GBP <input type="checkbox"/> JPY <input type="checkbox"/> Others		<input type="checkbox"/> Intercity <input type="checkbox"/> Within city <input type="checkbox"/> Same Branch	
Credit Card No.			
<input type="checkbox"/> CASH نقد		AMOUNT رقم	
BANK / BRANCH		CHEQUE / INSTRUMENT NO. چیک نمبر	
HBL / FIC Branch		00000046	
		15,000/-	
		1	
TOTAL AMOUNT		کل رقم 15,000/-	
Total Amount in Words: Fifteen Thousand Only		مبلغ	
Commission (if any)		Fund Transfer Customer Account	
Depositor's Name: Riaz Ahmed Sheikh		Branch: 1216-F.T.C. KARACHI	
Contact No. 0308-3674476		From Account: PK05HABB001216XXXXXX801	
Depositor's CNIC No. 45501-8232307-5		To Account: PK17HABB0004540013100701	
(For non-HBL/Walk-in Customers. Also attach CNIC Copy)		Amount *****15,000.00 PKR	
Depositor's Account No.		Charges *****0.00 Date: 2025-03-17	
(For HBL Customers / Account Holders)		Teller BT56 Time 12.03.26.125000	
Received By: وصول کنندہ		Depositor's Signature: دستخط جمع کنندہ	
		(As per Terms & Conditions on reverse) (Not official unless validated)	

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**TRADING CORPORATION OF PAKISTAN**  
(REAL ESTATE BUSINESS DEVELOPMENT DIVISION)

No.TCP/REBD/Solar-Pipri/102/2024

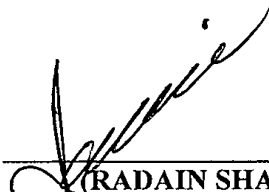
Dated: 24-03-2025

**NOTICE FOR INVITING**

Trading Corporation of Pakistan (Pvt.) Ltd. (TCP), Karachi, a state-owned commercial organization working under the administrative control of Ministry of Commerce, invites “**Single-Stage One Envelope**” sealed Bids through e-Pak Acquisition & Disposal System (EPADS) <https://eprocure.gov.pk> on lump sum rate basis from the consultancy firms having requisite technical, financial and managerial capabilities and registered with Income Tax (who are active on Taxpayers list & non- defaulter of Federal Board of Revenue & Sindh Revenue Board) for the work of successful Commissioning / Implementation of project for RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWNS FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP’S PIPRI GODOWN. Detail of available spaces of House Type Godown at Pipri Godown for the purpose of renting out of rooftops is as following:

Types	Location	Area
Roof Top of 215 House Type Godowns	Pipri Godown, TCP	1.6 Million sq. ft Approx

- 2- The firms not blacklisted, having valid/active license of Pakistan Engineering Council (PEC) and valid electric license in the appropriate category may apply ( E E I I m a n d a t o r y ).
- 3- A complete set of Bidding Documents containing required terms and conditions can be downloaded from <http://eprocure.gov.pk>, TCP website [www.tcp.gov.pk](http://www.tcp.gov.pk) and PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) free of cost.
- 4- The Bid Security to be attached with the Bid is **Rs.250,000/-** in the form of Bank Draft/Pay order (refundable) drawn in favor of “Trading Corporation of Pakistan (Pvt) Limited; scanned copy of which is required to be uploaded through EPADS and hard copy in sealed envelope having proper marking of the Company must be submitted physically on the closing date and time of the tender to Trading Corporation of Pakistan head office on the address given below.
- 5- The bids shall be prepared in accordance with instructions in the tender/bidding document. Complete Tendering process shall be carried out through EPADS.
- 6- Interested Firms should register themselves on the EPADS before the closing date at <https://eprocure.gov.pk/#/supplier/registration> and submit their Bids addressed to General Manager (REBD), TCP, 4<sup>TH</sup> & 5<sup>TH</sup> Floor, Block-B, FTC Building, Karachi.
- 7- For registration and guidance/training on EPADS, Contractors/Firms may contact EPADS UAN: 051-111-137-237 or PPRA at [www.ppra.org.pk](http://www.ppra.org.pk).
- 8- Closing date for submission of bid is **Wednesday the 16<sup>th</sup> April, 2025 by 11:00 hours**. The bids shall be opened on the **same day at 11:30 hours** in the presence of the Contractors/firms who wish to be present, in Board Room of TCP, FTC Building, Block-B, 4<sup>TH</sup> Floor, Shahrah-e-faisal, Karachi.
- 9- As per PPRA Rule 33, TCP may reject all bids or proposals at any time prior to the acceptance of a bid or proposal in accordance with Public Procurement Rules, 2004 and E-Pak Procurement Regulations, 2023.
- 10- Any instrument/document/information found to be fake or got dishonored at any stage would result in blacklisting and legal action as per law.

  
(RADAIN SHAH)  
GENERAL MANAGER (REBD)



**Trading Corporation of Pakistan (Pvt.) Limited**  
*Ministry of Commerce, Government of Pakistan*

**NOTICE INVITING TENDER**

**FOR**

**COMPETITIVE BIDDING**  
**SINGLE STAGE – SINGLE ENVELOPE PROCEDURE**

**FOR**

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**CONSULTANCY/MANAGEMENT & SUPERVISORY SERVICES FOR  
RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S  
FOR PROJECT OF INSTALLATION OF SOLAR  
POWER PANEL AT TCP'S PIPRI GODOWN**

4th & 5th Floor, Block B, FTC Building, Shahrah-e-Faisal Karachi.  
Phone: +92-21-111-TCP (827)-000, 99202947-49(PABX), Fax: +92-21-99202722,  
E-Mail: [tcp@tcp.gov.pk](mailto:tcp@tcp.gov.pk), URL: [tcp.gov.pk](http://tcp.gov.pk)



# TRADING CORPORATION OF PAKISTAN

## (REAL ESTATE BUSINESS DEVELOPMENT DIVISION)

No.TCP/REBD/Solar-Pipri/102/2024

Dated:25-03-2025.

### NOTICE FOR INVITING

Trading Corporation of Pakistan (Pvt.) Ltd. (TCP), Karachi, a state-owned commercial organization working under the administrative control of Ministry of Commerce, invites **“Single-Stage One Envelope”** sealed Bids through e-Pak Acquisition & Disposal System (EPADS) <https://eprocure.gov.pk> on lump sum rate basis from the consultancy firms having requisite technical, financial and managerial capabilities and registered with Income Tax (who are active on Taxpayers list & non- defaulter of Federal Board of Revenue & Sindh Revenue Board) for the work of successful Commissioning / Implementation of project for RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWNS FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN. Detail of available spaces of House Type Godown at Pipri Godown for the purpose of renting out of rooftops is as following:

Types	Location	Area
Roof Top of 215 House Type Godowns	Pipri Godown,TCP	1.6 Million sq. ft Approx

- 2- The firms not blacklisted, having valid/active license of Pakistan Engineering Council (PEC) and valid electric license in the appropriate category may apply (E E I I mandatory).
- 3- A complete set of Bidding Documents containing required terms and conditions can be downloaded from <http://eprocure.gov.pk>, TCP website [www.tcp.gov.pk](http://www.tcp.gov.pk) and PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) free of cost.
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- 10- Any instrument/document/information found to be fake or got dishonored at any stage would result in blacklisting and legal action as per law.



(RADAIN SHAH)  
GENERAL MANAGER (REBD)

# TRADING CORPORATION OF PAKISTAN

## (REAL ESTATE BUSINESS DEVELOPMENT DIVISION)

No.TCP/REBD/Solar-Pipri/102/2024

Dated: 25-03-2025

### BIDDING DOCUMENT

#### 1. INSTRUCTION TO BIDDERS:

This tender document provided to the reputable Firms / Contractors / reputed sole proprietorships/ companies for use in preparing and submitting bids in connection with the competitive bidding process for successful Commissioning / Implementation of project for RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWNS FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN. The firms / companies should be registered with the Income Tax and Sales Tax Authorities and should be in FBR active taxpayer list at the time of submission of Bids.

- 1.2 The evaluation criterion has been determined by the TCP. Neither any of these entities, nor their consultants, advisors, employees, personnel, agents, make any representation (expressed or implied) or warranties as to the accuracy or completeness of the information contained herein, or in any other document made available to a person in connection with the tender process for the Project and the same shall have no liability for this document or for any other written or oral communication transmitted to the recipient in the course of the recipient's evaluation of the assignment. Neither any of these entities, nor their employees, personnel, agents, consultants, advisors and contractors etc. will be liable to reimburse or compensate the recipient for any costs, fees, damages or expenses incurred by the recipient in evaluating or acting upon this document or otherwise in connection with the assignment as contemplated herein.
- 1.3 The Bids submitted in response to this document by any bidders shall be upon the full understanding and agreement of any and all terms of this document and such submission shall be deemed as an acceptance to all the terms and conditions stated in the document. Any Bid in response to the document submitted by any of the Bidder shall be construed based on the understanding that the Bidder has done a complete and careful examination of the document and has independently verified all the information received (whether written or oral) from the TCP (including from its employees, personnel, agents, consultants, advisors etc.).
- 1.4 This document does not constitute a solicitation to invest, or otherwise participate, in the Project, nor shall it constitute a guarantee or commitment of any manner on the part of the TCP that the assignment will be awarded. The TCP reserves the right, in its full discretion, to modify the tender document and/or the assignment at any time to the fullest extent permitted by law, and shall not be liable to reimburse or compensate the Bidders for any costs, taxes, expenses or damages incurred by the Bidders in such an event.
- 1.5 The bidders shall be responsible for all losses, costs, fees, expenses charges and damages related to their Bids and/or matters relating to this document. Regardless of the outcome of the Bidding Process, TCP shall neither be liable to the Bidders in any manner nor shall it be responsible to compensate the same for any such losses, costs, fees, expenses, charges and damages of any nature whatsoever, in each case, in respect of matters relating to this document.
- 1.6 TCP may, at its sole discretion at any time and without prior notice:
  - i. change the timetable for Bidding Process, set out in this document;
  - ii. make other changes to the document, or add to it, or provide clarifications;
  - iii. that TCP reserves the right to change any or all of the provisions of the document; and
  - iv. that it shall not be responsible for any losses, costs, fees, expenses, charges or damages if:
    - (a) it makes such changes;
    - (b) Cancel this Bidding Process, with or without indicating the reason for cancellation.



## **OTHER INSTRUCTIONS:**

- i. The applicants are required to submit their enlistments details and their experience. The document submission forms are attached as **Annex-1** to **Annex-11** at the end of this document. The required information for each of the eligibility criteria must be submitted on these formats.
- ii. Any misleading statement(s) or information by any Bidder will result into disqualification at any stage.
- iii. Interested consultancy firms are also required to clearly state in their document the name, title, fax number and e-mail address of their authorized representative through whom all communications shall be directed until the process has been completed or terminated.
- iv. The completed document shall be signed and stamped on each page by the authorized Proprietor / Partner / Director of the organization including the supporting documents. The Original authorization should be enclosed with the application.
- v. The Evaluation results will be announced within the validity period and same shall be displayed on the E-PADS, TCP's and PPRA website.
- vi. Any complaint/grievance against the Evaluation result can be registered through e-mail and through E-PADS within required time i.e. **15 days**. The complaint/grievance should be in proper manner and with proper references/proof/ supporting document. The grievances shall be redressed as per PPRA rules.
- vii. TCP's decision shall be final, TCP reserve rights to accept/reject the request, if deemed appropriate.
- viii. In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening. Bid shall be submitted /opened on next working day at the given time.
- ix. Incomplete, conditional and tender without required earnest money in the specified form/format shall be rejected.
- x. Bidders are advised that before filling the bidding documents all pages of bidding documents should carefully be rechecked.
- xi. All Bidding documents must be signed, named & stamped by an authorized person of the firm/ Companies along with authorized letter.
- xii. Conditional bids are not acceptable.
- xiii. Incomplete, conditional and tender without required bid security as specified in the bidding documents, shall be reject. Each page of bidding documents should be signed and stamped.
- xiv. The bidders can seek any clarification regarding the document or evaluation criteria from the following representative of TCP:

General Manager (REBD)  
Trading Corporation Pakistan (TCP) Private Limited.  
Phone: 021-99202563  
E-Mail: [gm.rebd@tcp.gov.pk](mailto:gm.rebd@tcp.gov.pk)

## **2. INSTRUCTION&TERMS OF REFERENCE**

### **2.1 Instruction:**

The TCP has decided to hire the services of a firmfor successful Commissioning / Implementation of project for RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWNS FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWNS.

- 2.1.1 It is envisaged that the firm will be selected by the TCP through a fair and transparent national competitive bidding method by Single-Stage one envelope process and the TCP will enter into a consultancy services contract with the Successful consultancy firm in respect of the Project.



2.1.2 This document is being issued by the TCP to the any registered consultancy firm.

## **2.2 Terms of Reference:**

2.2.1 Detail of available spaces of House Type Godown at Pipri Godown for the purpose of renting out of rooftops for installation of solar power panels is as following:

Types	Location	Area
Roof Top of 215 House Type Godowns	Pipri Godown, TCP	1.6 Million sq. ft Approx

2.2.2 Map of Godown at (Annex-11)

2.2.3. The scope of work will cover the following:

- Verify the roof assessment on random basis (20% sample) for already conducted detailed assessment by consultant of rooftops of TCP's Godown at Pipri, Karachi.
- Preparation of Tender Documents covering technical aspect including but not limited to technical specs required for the solar plant regarding safety, joints, insulation, ducting, channeling, fire proofing, fixing frame on roof and draining of rain water etc, and propose layout for routing of power cables and installation of inverters, financial soundness & Legal aspects, including documentary and regulatory requirement for the vendor.
- Consultancy firm is required to identify the documentary and regulatory requirements for TCP as land lord, if any.
- Preparation of rental agreement between TCP and the Tenant covering legal & operational mechanism as well as dispute resolution mechanism between the parties.
- Financial & Technical evaluation of the bids and recommend the best evaluated bid consisting of technical feasibility, financial soundness.
- Evaluate the capacity & capability of bidders to undertake & execute project.
- Supervise installation and commissioning of entire project by the successful bidder.
- Any other requirement not covered above.

## **2.3 Bid Costs:**

2.3.1 Each bidder shall bear all costs associated with the preparation and submission of its Bids and the Bidder's participation in the Bidding Process including, without limitation, all costs and expenses related to, preparation and submission of the Bidding Documents, the provision of any additional information, conducting due diligence of the assignment, visits to the site, and all other costs incurred as part of this Bidding Process up to the signing of the contract by successful Bidders.

2.3.2 The TCP shall not be responsible or liable to pay any Bid Costs of any Bidder, regardless of the conduct or outcome of the Bidding Process.

## **2.4 Timetable:**

2.4.1 The estimated timetable for the Bidding Process is as follows:

Activity	Target Date
Issuance of Bidding Documents	25 <sup>th</sup> March, 2025
Clarifications required	Before 7 days of submission
Responses to Bidder's queries	After 02 days from clarifications required deadline



Release Amended Bidding Documents (if required)	On the same day as above
Bids Submission Deadline	After 15 days of issuance of bidding documents
Bid Evaluation Report	Within 10 days from opening of bids
Notification of Award	After 15 days from bid evaluation report and hoisting on PPRA website
Amount of Performance Security	Within 14 days from award of work @5% of bid Price in shape of Pay order, demand draft in favour of Trading Corporation of Pakistan
Signing of the Agreement as at <b>Annex-9</b>	Within 14 days from submission of performance security

2.4.2 The Authority may, in its sole discretion and without prior notice to the bidders, amend the Estimated Timetable and the Authority shall not incur any liability whatsoever arising out of amendments to the Estimated Timetable.

### 3. **BIDDERS:**

#### **Eligibility Requirements:**

Only those applicants fulfilling the following basic requirements (supported by valid and verifiable documentary evidences) shall be qualified for further process. Non-compliance of any of the following eligibility criteria will result the disqualification of the applicant.

Sr.#	Mandatory Requirements	Yes	No
1.	Certificate of Registration / Incorporation		
2.	<b>Valid Pakistan Engineering Council (PEC) Certificate with relevant profile codes/ service codes supportive in solar installation / planning (1210/1220/1232/1235 and 1201 are necessary ). Must be competent to carry out following surveys.</b> <ul style="list-style-type: none"> <li>➤ Feasibility studies and environmental studies</li> <li>➤ Architectural Design</li> <li>➤ Engineering design</li> <li>➤ Design Review</li> <li>➤ Quantity Surveying and cost estimating</li> <li>➤ Estimation, preparation of contract documents and bid evaluation</li> <li>➤ Supervision / inspection of construction</li> <li>➤ Project management</li> <li>➤ Technical assistance and advisory services</li> </ul>		
3.	Have a presence / office in Pakistan		
4.	Have an active bank account in Scheduled Bank in Karachi (Preferably)		
5.	Have been in business for at least (05) years		
6.	Valid Income Tax Registration (Active).		
7.	Valid provincial Tax Registration(Sindh) (Status should be active)		
8.	Undertaking on legal valid and attested stamp paper that the firm is not blacklisted by any provincial or federal government department, agency, organization or autonomous body anywhere in Pakistan and declare their any type of litigation with any of their client pending in the Court and any other legal forum.		
9.	Bidder must have sound financial capabilities. Annual reports at least for last 03 Years having turnover of 5 M and above.		





10.	Provision of brief profile of the firm/company.		
11.	Have successfully completed at least one (01) similar nature projects of consultancy services for installation of 01 MW and above.		

**Note:**

- i) Applicants should provide valid and verifiable documentary evidences for each eligibility criteria mentioned above, otherwise only information provided will not be considered for the evaluation.
- ii) If any kind of information provided by the firm is found incorrect/fraud that firm shall be disqualified at any stage of the tender process.

**3.1 Ineligibility of the Bidder:**

If the firm or a Consortium Partner has been barred by any central, state or local government or government instrumentality in Pakistan or in any other jurisdiction to which the Bidder or a Consortium Partner belongs or in which the Bidder or a Consortium Partner conducts its business, from participating in any project on a private participation basis and the bar subsists as on the Bid Submission Deadline. Such entity shall not be eligible to submit a Bid either individually or as a Consortium Partner.

3.1.1 A Bidder (and in the case of a Consortium, any Partner) should not have, in the fifth (5<sup>th</sup>) years preceding the Bids Submission Deadline:

- i. failed to perform any contract with the government, federal government, or local or provincial governments, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder or Consortium Partner as the case may be; or
- ii. been expelled from any project or contract by any public entity or authority; or
- iii. had any contract terminated by any government or government instrumentality for breach by such Bidder or Consortium Partner.

**3.2 No Contract**

3.2.1 No contract whatsoever is created by or arises from this document, which, under no circumstances, constitutes an offer to enter into any contract or arrangement of any nature whatsoever with any party whatsoever.

3.2.2 The TCP, and any of their departments, employees, consultants, advisors and/or personnel shall not have any obligation, responsibility, commitment, or legal liability of any nature whatsoever towards any Bidder arising from this document or any Bid submitted in response to it.

**4. BIDDING DOCUMENTS**

**4.1 Part IV – Power of Attorney**

Each Bidder shall provide, as Part IV of the proposal, a written power of attorney in the form attached hereto as **ANNEXURE-3**, duly notarized, indicating that the person(s) signing the proposal has/have the authority to sign the Bids and other relevant documents on behalf of the Bidder.

**Contents of Bidding Documents**



- 4.1.1 Each Bidder shall examine all instructions, terms and conditions, forms, specifications and other information contained in the Bidding Documents. If the Bidder:
- (a) fails to provide all documentation and information required by the Bidding Documents; or
  - (b) submits a Bid which is not substantially responsive to the terms and conditions of the Bidding Documents, such action shall be at the Bidder's risk.

In such a scenario, the TCP may determine that the Bid is non-responsive to the Bidding Documents and may reject it.

#### **4.2 Bidders Comments and Clarifications on Bidding Documents**

- 4.2.1 The Bidders shall have the opportunity to propose comments on the Bidding Documents. However TCP may (at its sole and absolute discretion) accept or reject such proposals and comments. All comments shall be made in writing and sent to the relevant persons mentioned in the **ANNEXURE I**

- 4.2.2 Electronic copies of the response, including an explanation of the query but not identification of its source, shall be sent to all Bidders. If similar or repeated queries are made by Bidders, those queries may be listed as one query and the Authority may respond to such query only once. The TCP reserves the right not to consider such comments on the Bidding Documents.

#### **4.3 Amendment of Bidding Documents**

- 4.3.1 At any time before the Bids Submission Deadline, the TCP may amend the Bidding Documents, for any reason, whether at its own initiative, or in response to the Bidder's questions and comments.
- 4.3.2 Subject to document provision, once revised versions of the Bidding Documents, if applicable, have been issued as set out in the Estimated Timetable then no other communications of any kind whatsoever shall modify the Bidding Documents.

#### **4.4 Bidders Due Diligence**

- 4.4.1 Each Bidder is solely responsible for conducting its own independent research, due diligence, any lawful inspection(s), seeking any independent advice necessary or any other work necessary for the preparation of Bids, negotiation of agreements, and the subsequent delivery of all services to be provided by the Successful Bidder in accordance with the Contract.
- 4.4.2 No representation or warranty, express or implied, is made and no responsibility of any kind is accepted by the TCP or its advisors, employees, consultants or agents, for the completeness or accuracy of any information contained in the Bidding Documents or the Response to Questions Document, or provided during the Bidding Process or during the term of the Contract. The Company and its advisors, employees, consultants and agents shall not be liable to any person or entity as a result of the use of any information contained in the Bidding Documents or the Response to Questions Document, or provided during the Bidding Process or during the term of the Contract.
- 4.4.3 Bidders may not rely on any verbal statements made by the TCP's advisors, employees, consultants or agents.
- 4.4.4 All Bidders shall, prior to submitting their Bid, review all requirements with respect to corporate registration and all other requirements that apply to companies that wish to conduct business in the TCP's country. The Bidders are solely responsible for all matters relating to their legal capacity to operate in the jurisdiction to which this Bidding Process applies. Any Bids submitted in response to this document will be submitted upon a full understanding and agreement of terms of this document and, therefore, the submission of Bids in response to this document would be deemed as an acceptance to the said terms.
- 4.4.5 Data provided by the TCP, particularly in relation to the numerical accuracy, is only indicative information based on input received from multiple sources. The TCP is not responsible for any reliance of such data made by the Bidder in preparation of the Bids.



## **5. BIDS: PREPARATION**

### **5.1 Contents of Bid**

- 5.1.1 Bidders must prepare and submit their Bids in full compliance with the requirements of this document together with the submission of the documents, forms and instruments required for submission by this document. Each Bidder shall submit the documents in a single sealed envelope with the Bid containing Financial Bid:

### **5.2 Bid Documents**

#### **5.2.1 Format of the Bidding Documents**

Each consultancy firm shall submit bid by completing the following documents:

- i. Application/Covering Letter (format provided in the **Annexure "2"**);
- ii. Power of Attorney (format provided in the **Annexure "3"**);
- iii. Conflict of Interest Statement (format provided in the **Annexure "4"**);
- iv. Documents constituting eligibility
- v. Consultancy firm shall enclose NTN & SST Certificates as well as latest FBR ATL status for both NTN/STN.

#### **5.2.2 Bid Security**

- 5.2.2.1 The Bid Security to be attached with the Bid is **Rs.250,000/-** in the form of Bank Draft/Pay order (refundable) drawn in favor of "Trading Corporation of Pakistan (Pvt) Limited; scanned copy of which is required to be uploaded through EPADS and hardcopy in sealed envelope having proper marking of the Company must be submitted physically on the closing date and time of the tender to Trading Corporation of Pakistan head office.

#### **5.2.3 Financial Offer**

- 5.2.3.1 Each Bidder shall submit Financial Bid in lump sum by completing the Financial Bid Form set out in **ANNEXURE "6"**. Bidders shall not amend or change the form in any way.

- 5.2.3.2 The Financial Bid shall be inclusive of all taxes, duties, levies or charges in accordance with the Guidelines of Financial Proposal.

- 5.2.3.3 If in case, any Bidder does not make provision of taxes, duties, levies or charges in its Financial Bid, whether willfully or erroneously, such Bidder would be required to provide appropriate exemption certificate(s) or prove, as may be the case. Nonetheless, if the Authority receives any notice/receipt for such taxes or charges relating to the Contract, the same shall be passed on to the Successful Bidder to be processed and cleared accordingly.

- 5.2.3.4 Each Bidder is required to attach to its Financial Bid a summary of the Financial Proposal.

### **5.3 Language of Bid**

- 5.3.1 All Bids, and all correspondence and documents related to the Bid submitted by the Bidder to the TCP, shall be written in English.

### **5.4 Bid Validity Period**

- 5.4.1 Bids shall remain valid for ninety (90) days as from the Bids Submission Deadline. A Bid valid for a shorter period shall be rejected by the TCP as non-responsive.

- 5.4.2 In exceptional circumstances, the TCP may solicit the Bidders' consent to an extension of the Bid Validity Period. The request and responses thereto shall be made in writing. Such extension shall not be for more than ninety (90) days:



- 5.4.3 A Bidder may refuse the Company's request for extension without forfeiting its Bid Security. A Bidder accepting the request to extend its Bid Validity Period shall not be permitted to modify its Bid.

## **6. BIDS: SUBMISSION**

### **6.1 Format and Signing of Bids**

- 6.1.1 The Bidder shall prepare and submit on EPADs portal of Financial Proposal as specified in the Bid Data Sheet.
- 6.1.2 The original of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or person(s) duly authorized to bind the Bidder to the contract. The letter of authorization shall be indicated by written power of attorney accompanying the Bid Documents in accordance with document. All pages of the Bid, except for un-amended printed literature, shall be initialed by the person or persons signing such Bid.
- 6.1.3 The Bid shall contain no alterations, omissions or additions, unless such corrections are initialed by the person or persons signing the Bid.

### **6.2 Bids Submission Deadline**

- 6.2.1 Bids shall be received by the TCP at the e-portal no later than the time and date stated in the Notice and Bid Data Sheet.

### **6.3 Late Bids**

- 6.3.1 Any Bid received by the TCP after the Bids Submission Deadline for any reason whatsoever will be rejected.

## **7. BIDS: OPENING AND EVALUATION**

### **7.1 Evaluation Committee**

- 7.1.1 Evaluation will be carried out by the Committee constituted for the purpose which shall be responsible for assessing the Bids.
- 7.1.2 The members of the Evaluation Committee shall be prohibited from participating directly or indirectly in the preparation and/or submission of any Bid, and shall be prohibited from providing any assistance to any Bidder for the purposes thereof, except as may be expressly provided herein.

### **7.2 Opening and Preliminary Examination of Bids**

- 7.2.1 The Bid Evaluation Committee shall open the Bids of each Bidder, in the presence of Bidders' designated representatives who choose to attend, at the time, date, and location stipulated in the document. The Bidders' representatives shall bear identification and authorization documents issued by the Bidder. The Bidders' representatives who are present shall sign a register evidencing their attendance.
- 7.2.2 The Bid Evaluation Committee shall open the bids on EPADs, one at a time in the order, in which the Bids were received, for the view of the public present at the time. The Bid Evaluation Committee shall then declare the Bids opening proceedings ended.
- 7.2.3 No Bid shall be rejected at the Bids opening except for late Bids pursuant to document.
- 7.2.4 At the opening of each Bid, the Bid Evaluation Committee shall announce the Bidders' names and any other details that it may consider appropriate.
- 7.2.5 The Evaluation Committee shall prepare report of the Bids, including the information disclosed to those present.



7.2.6 The Evaluation Committee shall then proceed to the evaluation of the Financial Bids.

### **7.3 Opening and Evaluation of The Financial Bids**

7.3.1 The Bid Evaluation Committee shall open the Proposal in the presence of Bidders' designated representatives who choose to attend, at the time.

7.3.2 The Evaluation Committee shall prepare minutes of the Financial Bid opening, including the information disclosed to those present.

7.3.3 Each Financial Bid shall be evaluated and ranked as per PPRA Rule.

7.3.4 The Evaluation Committee shall rank the Financial Bids from the lowest to the highest Financial Bid Cost. Where two or more Bidders are evaluated to have the same offer in financial proposal, the Evaluation Committee may request that the relevant Bidders submit a best and final financial offer ("BAFO") which, if submitted, must result in a lower Financial Bid Cost than the initial Financial Bid Cost. No Bidder shall be obliged to submit a BAFO and failure to do so shall not result in the forfeiture of the Bid Security. BAFOs shall be ranked lowest to highest.

7.3.5 Arithmetic errors in the Financial Bid, if any, will be rectified on the following basis: if there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of errors, its Financial Bid will be rejected.

### **7.4 Waiver of Non-Conformities in Bids**

7.4.1 The Evaluation Committee may waive any minor informality, non-conformity or irregularity in a Bid that does not constitute a material deviation, and that does not prejudice or affect the relative ranking of any Bidder as a result of Financial Bid evaluation.

### **7.5 Contacting the TCP**

7.5.1 From the time of Bid submission to the time of the Contract award, if any Bidder wishes to contact the TCP, it should do so in writing.

7.5.2 If the Bidder or the Successful Bidder (i) resorts to deceit and/or fraud in its dealings with the TCP (including the Evaluation Committee), its advisors, employees, consultants or agents or otherwise in relation to the award of the contract; or (ii) is proven to have personally or through an intermediary, either directly or indirectly, offered or attempted to offer a bribe to any TCP's employee involved with the Bid or award of contract, then the Bidder's Bid and, if applicable, the said award, shall be cancelled and the Bid Security or the Performance Security (as the case may be) shall be forfeited, and TCP reserves further rights to black list such bidder.

### **7.6 Evaluation Report**

7.6.1 The results of the Evaluation of the Bids conducted by the Evaluation Committee in accordance with this section shall be reflected in the "Bids Evaluation Report" which shall be published on the TCP's official website and PPRA website and communicated to the Bidders on the date specified in the Estimated Timetable.

## **8. AWARD OF CONTRACT**

### **8.1 Changes In Eligibility Status**

8.1.1 Prior to proceeding with the award of contract, the TCP may verify to its satisfaction that no circumstances, in particular the Bidder's current contract works, future commitments and current litigation(s), have arisen or intervened during the period between the submission of this Bid and before the award of contract; that would change the TCP's opinion as to whether the Bidder still meets all criteria as set out in this document.



- 8.1.2 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's Bid, in which event the TCP may, subject to tender document, proceed to the next lowest evaluated Financial Bid.

## **8.2 Award Criteria**

- 8.2.1 TCP shall award the contract to the lowest Bidder.

## **8.3 TCP's Right to Accept or Reject**

- 8.3.1 The TCP may, in its sole discretion:

- a. accept any Bid;
- b. reject any Bid;
- c. annul the Bidding Process and reject all Bids;
- d. annul the Bidding Process and commence a new process; or
- e. waive minor irregularities, minor informalities, or minor non-conformities which do not constitute material deviations in submitting the Bids

at any time prior to the award of the contract without incurring any liability to the affected Bidder or Bidders and without any obligation to inform the affected Bidder or Bidders of the grounds for the TCP's actions.

## **8.4 Notification of Award**

- 8.4.1 Prior to the expiration of the Bid Validity Period, the TCP shall notify the Successful Bidder in writing that its Bid has been accepted by the TCP.
- 8.4.2 The results of the Bidding Process shall be published on the TCP's official website and PPRA website.

## **9. SECURITY DEPOSIT / PERFORMANCE GUARANTEE:-**

- 9.1 The successful bidder will be required to furnish Performance Guarantee @ 5% of Bid / offered rate, in the form of Demand Draft or Pay Order in Pak Rupees in favor of Trading Corporation of Pakistan (Pvt.) Limited.
- 9.2 The Performance Guarantee shall be furnished within 14 working days from the date of issuance of award letter.
- 9.3 The Performance Guarantee will be refunded to the bidder/consultant on the successful expiry of the agreement.

## **9.4 Signing of the Contract**

- 9.4.1 Within fourteen (14) calendar days of the Notification of Award, the Successful consultancy firm shall sign the Contract with the TCP. There shall be no negotiation on the terms of Contract and modifications (if any) shall only be done in case of missing information and correcting errors.

## **9.5 Failure to Sign the Contract**

- 9.6 If the Successful Bidder fails to comply with the provisions of tender document, this failure shall constitute sufficient grounds for annulment of the award and forfeiture of the Bid Security and such other remedies as the TCP may take under the applicable law, and the TCP may, in its discretion, award the contract to the Bidder who has the next highest score in combined evaluation. In such event, the TCP shall notify the Second Ranking Bidder of its selection by written notice. The Second Ranking Bidder shall, from and after the date of receipt of the Substitute Selection Notice, assume the status of the Successful Bidder hereunder and shall meet the requirements of tender document.
- 9.7 In the event that the TCP delivers a Substitute Selection Notice to the Second Ranking Bidder, the Second Ranking Bidder shall extend its Bid Security Validity Period to a date not earlier than the date of delivery of the Performance Security as specified in the Contract.

## **10. Payment Terms:**



S.No.	Milestone	Payment
1.	On submission of initial assessment report alongwith rooftops assessment and its approval by the Management.	10%
2.	On preparation of tender documents and its approval by the Management.	10%
3.	On submission of evaluation report with best evaluated bid consisting of technical feasibility, financial soundness, capacity and capability of bidders to undertake & execute the project and its approval by the Management.	10%
4.	After signing the agreement with the successful bidder.	10%
4.	On satisfactory completion of the supervision services of the entire project by the bidder and its approval by the Management.	60%

10.1 Consultancy firm shall submit their invoice with inclusive of all taxes.

11. **PERIOD OF AGREEMENT:**

The consultancy services shall be valid till completion of consultancy services of satisfactory installation of solar power project at rooftops of Godowns at Pipri Godowns by the successful bidder/tenant.

12. **ARBITRATION:**

Any dispute or difference arising during the contract period shall be referred for Chairman, TCP whose decision will be final and binding on both the parties.



**ANNEXURE "1"**

**BID DATA SHEET**

The following Bid-specific data shall supplement the provisions in RFP.

S. No.	PROJECT NAME	CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN
1.	ASSIGNMENT NAME	CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN
2.	Address and Contact Person of the TCP:	Name: Radain Shah Designation: General Manager Contact #:021-99202563 Address: 4 <sup>th</sup> Floor, Block-B FTC Building Shahra e Faisal Karachi Email:gm.rebd@tcp.gov.pk
3.	Address for Submission of Bids, Bid Modifications and Bid Withdrawals  <i>[All Bids need to be submitted/sent to this address. Bids submitted/sent elsewhere will not be considered]</i>	E-Pak Acquisition & Disposal System (EPADS) <a href="https://eprocure.gov.pk">https://eprocure.gov.pk</a>
4.	Number of Copies of Bids	optional
5.	Bids Submission Deadline	1100 hours on <del>Wednesday the 16<sup>th</sup> April, 2025</del>
6.	Place and Time of Financial Bids Opening	<del>Wednesday the 16<sup>th</sup> April, 2025</del> , at 1130 hours in the Board room of Principal Office of Trading Corporation of Pakistan, 4 <sup>th</sup> Floor Block-B, FTC Building Karachi.





**ANNEXURE "2"**

**APPLICATION/COVERING LETTER**

[The application/covering letter is to be submitted by the Bidder]

**General Manager**  
**Real Estate Business Development Division**  
**Trading Corporation of Pakistan (Private) Ltd.**  
Ministry of Commerce

Date: \_\_\_\_\_  
Place: \_\_\_\_\_

Dear Sir(s),

**CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING OUT OF  
ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR  
POWER PANEL AT TCP'S PIPRI GODOWN**

This is with reference to the captioned matter.

Please find enclosed one (1) original (certified to be true copies of the original) of our Bid (the "Bid") for CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN

We hereby confirm the following:

1. The Bids being submitted by (name of the Bidder) who is the Bidder comprising (mention the names of the entities), in accordance with the conditions stipulated in the tender document;
2. We have examined in detail and have understood and fully accepted the terms and conditions stipulated in the tender document and in any subsequent communications issued by the TCP and hereby agree and undertake to abide by all such terms and conditions. Our Bid is consistent with all the requirements of the tender document and of any subsequent communications from the TCP;
3. We hereby represent that the information submitted in our Bid is complete, is strictly as per the requirements as stipulated in the tender document, and is correct to the best of our knowledge and understanding. We would be solely liable and responsible for any errors or omissions in our submissions and for any error, omission, defect or deficiency in our Bid;
4. We further hereby represent that we are permitted and authorized under the applicable laws and our corporate documents to submit the Bid for the Project and our submission of the same will not conflict with result in the breach of or constitute a default under any applicable laws or any covenant, agreement, understanding, decree are a party or by which we or any of our properties or assets is bound or affected;
5. Further, we hereby represent that [...] (mention names of the entities who are the Partners), [...] (mention name(s) of the entities that are Promoter(s)/Parent Company(s) to satisfy the legal requirements laid down in the tender document;
6. We as the Bidder, designate Mr. /Ms. [...] (mention name, designation, contact address, phone no., fax no., email ID, etc.), as our authorized representative and signatory who is authorized to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments etc. on our behalf in respect of the Project. [A Power of Attorney from the [Bidder/Partner] authorizing the undersigned as the authorized representative, signatory and contact person who is authorized to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments on behalf of the Bidder/Partner, etc., in respect of the Project is included as a part of the Bid.



**FOR AND ON BEHALF OF:**

[Insert name of the Bidder/Consortium Lead Partner]

Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
(Authorized Representative/Signatory)

CNIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_

**List of Enclosures:**

- i. Basic Information (including but not limited to the following information) of the Bidder), as detailed including an up-to-date list of shareholders or members or stakeholder of the Bidder (or one list for each Partner);
  - (a) Legal name;
  - (b) Complete head office contact information, including mailing address, telephone and fax numbers, and an e-mail address.
- ii. Affidavit (format attached as **ANNEXURE "7"**); and
- iii. Power of Attorney (as per **ANNEXURE "3"**);



**ANNEXURE "3"**

**POWER OF ATTORNEY**

[To be printed on stamp paper of PKR 200/-]

Know all men by these presents, we [insert name, address and registered office etc. of the Bidder] do hereby constitute, appoint and authorize Mr./Ms. \_\_\_\_\_ [name, CNIC No. and residential address] who is presently employed with us and holding the position of \_\_\_\_\_ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our submission for the project envisaging tender document for "for 'CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN' including signing and submission of all documents and providing information/responses to the Government of Pakistan, representing us in all matters before the GoP, and generally dealing with the GoPin all matters in connection with our submission for the Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

**FOR AND ON BEHALF OF**

[Insert the name of the Bidder]

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_

**ACCEPTED & ACKNOWLEDGED BY THE ATTORNEY**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_

**Note:**

- (1) To be executed by each Bidder and by all the Partners;
- (2) The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the Constitutional Documents of the Bidder and when it is so required the same should be under common seal affixed in accordance with the required procedure.



**ANNEXURE "4"**  
**CONFLICT OF INTEREST STATEMENT**

**General Manager**  
**Real Estate Business Development Division**  
**Trading Corporation of Pakistan Private Ltd.**  
Ministry of Commerce

Dated: \_\_\_\_\_

RELATING TO CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING  
OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR  
POWER PANEL AT TCP'S PIPRI GODOWN

We, *[Insert the name of the Bidder]* are not aware of any conflict or potential conflict arising from prior or existing contract or relationship which could materially affect our capability to comply with our obligations under or pursuant to the tender document for the Project;

In particular, other than as disclosed below, we have no prior or existing contracts, negotiations or relationships with the Government of Pakistan ("GoP), its affiliates, representatives, advisors or consultants.

We disclose that the following transactions may be in conflict with the Project:

Name of Project	Date Started	Description of Conflict

**FOR AND ON BEHALF OF**

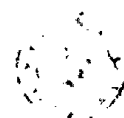
[Name of the Bidder]

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_



**ANNEXURE "5"**

**Format for Financial Strength**

All firms are requested to provide information related to annual turnover.

<b>Annual Turnover</b>	
<b>Year</b>	<b>Turnover (in Million Pak Rupees)</b>
2023-24	
2022-23	
2021-22	
<b>Total Turnover</b>	
<b>Average of last 3 years</b>	

Each firm may submit its audit reports / balance sheets certified by a registered accountant.



**ANNEXURE "6"**  
**FINANCIAL BID FORM**

Dated: \_\_\_\_\_

**General Manager**  
**Real Estate Business Development Division**  
**Trading Corporation of Pakistan Private Ltd.**

**SUBJECT: RELATING TO CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN**

Dear Sir(s),

Having carefully examined the Bidding Documents, including the Annexes, the receipt of which is hereby acknowledged, and having satisfied ourselves with the nature and location of the works and services referenced above and the general and local conditions to be encountered in the performance thereof, we, the undersigned would be able to execute assignment on the following remuneration basis:

<b>Scope of Work</b>	<b>Basis of Offer (On Lump sum of the Assignment)</b>
<b>As at Clause 2</b>	
<b>In Words:</b>	

1. The rate shall be based as lump sum for the assignment with inclusive of all taxes & duties.
2. We acknowledge that the Financial Bid we have submitted will remain fixed and will be indexed in accordance with the terms and conditions of the contract.

☒ We acknowledge and agree that the General Manager, Trading Corporation of Pakistan (TCP) Private Ltd., Ministry of Commerce, Government of Pakistan will not be responsible for any errors or omissions on our part in preparing this Financial Bid and the Project Cost, and we shall indemnify the Authority fully in connection therewith.

**FOR AND ON BEHALF OF**

*[Insert the name of the Bidder]*

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_



**ANNEXURE "07"**

**FORMAT OF AFFIDAVIT**

**[To be printed on stamp paper of PKR 50/-]  
[REQUIRED FROM EACH CONSORTIUM PARTNER]**

**General Manager  
Real Estate Business Development Division  
Trading Corporation of Pakistan Private Ltd.**

Dated: \_\_\_\_\_

**RELATING TO CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR  
RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF  
INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN**

Dear Sir(s),

Pursuant to the tender document dated [please insert the date] in respect of the RELATING TO CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING OUT OF ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR POWER PANEL AT TCP'S PIPRI GODOWN [Name of Bidder/Lead Partner] hereby represents and warrants that, as of the date of this Affidavit [Name of Bidder/Lead Partner]:

- (a) is not in bankruptcy or in liquidation proceedings or black listed;
- (b) has not been convicted of fraud, corruption, collusion or money laundering;
- (c) is not aware of any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with the obligations under the management contract; and
- (d) does not fall within any of the circumstances for ineligibility listed (Ineligibility of a Interested Person) of the tender document;
- (e) that whatever stated above are true and correct to the best of my/our knowledge and belief and nothing has been concealed.

**DEPONENT**

**FOR AND ON BEHALF OF**

[Insert name of the Interested Person]

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
CNIC No.: \_\_\_\_\_  
Designation: \_\_\_\_\_



**ANNEXURE "08"**

**BASIC INFORMATION FORM**

**BIDDER INFORMATION:**

Name:

Type: (Corporation, Partnership, etc.) Company/Entity incorporation/registration no:

Domicile:

Address of principal office:

Telephone number:

Fax number:

E-mail address:

Primary areas of business:

NTN Certificate

Sindh Sales Tax Certificate

Shareholder/Member certificate (attach separately)





**DRAFT CONTRACT**

(ON STAMP PAPER OF RS. 100/-)

**AGREEMENT**

1. This agreement is made at \_\_\_\_\_ on this \_\_\_\_\_ between Trading Corporation of Pakistan (Pvt.) Limited having their office at 4<sup>th</sup> & 5<sup>th</sup> Floor, Block-B, FTC Building, Shahra-e-Faisal, Karachi, through its, authorized Executive Director (REBD), (hereinafter called as client, which expression, wherever the context so permits, shall mean and include its, successor-in-interest, administrators, and assigns) the party of the First Part.

**AND**

2. M/s. \_\_\_\_\_ having their office at \_\_\_\_\_, through its authorized representative \_\_\_\_\_ (hereafter called as Consultant) which expression, wherever the context so permits, shall mean and include its heirs, successors interest administrators, attorney/executors and assigns) party of Second Part.

3. WHEREAS the party of First Part is desirous to hire the services of the 2<sup>nd</sup> party as Consultants to render following consultancy services for 1<sup>st</sup> Part (TCP) as per requirement of tender document No. TCP/REBD/Solar-Pipri/102/2024 which shall constitute part of this agreement. The agreement also

4. Detail of available spaces of House Type Godown at Pipri Godown for the purpose of renting out of rooftops for installation of solar power panels is as following:

<b>Types</b>	<b>Location</b>	<b>Area</b>
Roof Top of 215 House Type Godowns	Pipri Godown, TCP	1.6 Million sq. ft Approx

5. AND WHEREAS in performance of the Professional Services and the conduct of normal duties, the Consultants shall be governed by the Code Professional Conduct required under rules of professional Associates and bylaws laid down by the Pakistan Engineering Council (where applicable) and Pakistan Council of Architects and Town Planners (where applicable) and requirements of TCP's Management. The Consultants will undertake the responsibility to perform above mentioned services.

6. Now the agreement witnessed as under: -

- That in this agreement, words and expressions shall have the same meaning as are respectively assigned to them in the condition of contract hereinafter referred.
- In consideration of the terms and conditions given in the tender document, the agreement, the consultant hereby covenant with the client to design, plan and proposals in conformity in all respect with the provision of this agreement.
- The client hereby covenants to the consultant to abide by all terms and conditions and fulfill its all obligation in accordance with the laid down clauses/terms and conditions of this agreement.



7. **SCOPE OF WORK/SERVICES:**

The scope of work will cover the following:

- i. Verify the roof assessment on random basis (20% sample) for already conducted detailed assessment by consultant of rooftops of TCP's Godown at Pipri, Karachi.
- ii. Preparation of Tender Documents covering technical aspect including but not limited to technical specs required for the solar plant regarding safety, joints, insulation, ducting, channeling, fire proofing, fixing frame on roof and draining of rain water etc, and propose layout for routing of power cables and installation of inverters, financial soundness & Legal aspects, including documentary and regulatory requirement for the vendor.
- iii. Consultant is required to identify the documentary and regulatory requirements for TCP as land lord, if any.
- iv. Preparation of rental agreement between TCP and the Tenant covering legal & operational mechanism as well as dispute resolution mechanism between the parties.
- v. Financial & Technical evaluation of the bids and recommend the best evaluated bid consisting of technical feasibility, financial soundness.
- vi. Evaluate the capacity & capability of bidders to undertake & execute project.
- vii. Supervise installation and commissioning of entire project by the successful bidder.
- viii. Any other requirement not covered above.

8. **REMUNERATION / FEE:**

S.No.	Milestone	Payment
1.	On submission of initial assessment report alongwith rooftops assessment and its approval by the Management.	10%
2.	On preparation of tender documents and its approval by the Management.	10%
3.	On submission of evaluation report with best evaluated bid consisting of technical feasibility, financial soundness, capacity and capability of bidders to undertake & execute the project and its approval by the Management.	10%
4.	After signing the agreement with the successful bidder.	10%
4.	On satisfactory completion of the supervision services of the entire project by the bidder and its approval by the Management.	60%

Note:

- i. Payment shall be released within 20 days from request/invoice after issuance of work performance certificate.
- ii. Taxes will be applicable as per law.

8. **PERIOD OF AGREEMENT:**

The consultancy services shall be valid till completion of consultancy services of satisfactory installation of solar power project at rooftops of Godowns at Pipri Godowns by the successful bidder/tenant.

9. **ARBITRATION:**

Any dispute or difference arising during the contract period shall be referred for Chairman, TCP whose decision will be final and binding on both the parties.



10. **CONTRACT AMENDMENT:**

No variation in or modifications to the terms of the Agreement shall be made, except by a written amendment signed by the Parties hereto.

11. **NOTICES:**

Any notice given by any of the Parties hereto shall be sufficient only if in writing and delivered in person or through registered mail as follows:

To: The TCP -----  
-----  
-----

To: The Consultant Project Manager, -----  
-----  
-----

or to such other address as either of these Parties shall designate by notice given as required herein. Notices shall be effective when delivered.

IN WITNESS WHEREOF, the Parties have executed this Agreement, in two (2) identical counterparts, each of which shall be deemed as original, as of the day, month and year first above written.

FOR AND ON BEHALF OF  
(The Consultant)

FOR AND ON BEHALF OF  
(The TCP)

Signed by: -----

Signed by: -----

Designation: -----

Designation: -----

(Seal)

(Seal)

Witness:

Witness:

Signed by: -----

Signed by: -----



**INTEGRITY PACT, DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.  
PAYABLE BY THE BIDDERS**

**General Manager**  
**Real Estate Business Development Division**  
**Trading Corporation of Pakistan Private Ltd.**  
 Ministry of Commerce

Dated: \_\_\_\_\_

**CONSULTANCY / MANAGEMENT & SUPERVISORY SERVICES FOR RENTING OUT OF  
 ROOF TOPS OF HOUSE TYPE GODOWN'S FOR PROJECT OF INSTALLATION OF SOLAR  
 POWER PANEL AT TCP'S PIPRI GODOWN**

Dear Sir(s),

[Insert the name of the Bidder] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (the "GoP") or any administrative subdivision or agency thereof or any other entity owned or controlled by it through any corrupt business practice;

Without limiting the generality of the foregoing, [the Bidder] represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from the GoP, except that which has been expressly declared pursuant hereto;

[Bidder] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [Bidder] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty;

We do hereby declare and confirm that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the GoP under any law, contract or other instrument, be voidable at the option of the GoP;

Notwithstanding any rights and remedies exercised by the GoP in this regard, the [Bidder] agrees to indemnify the GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the GoS in an amount equivalent to ten (10) times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Bidder] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from the GoP.

Yours truly,

**FOR AND ON BEHALF OF**  
 [Name of the Bidder]

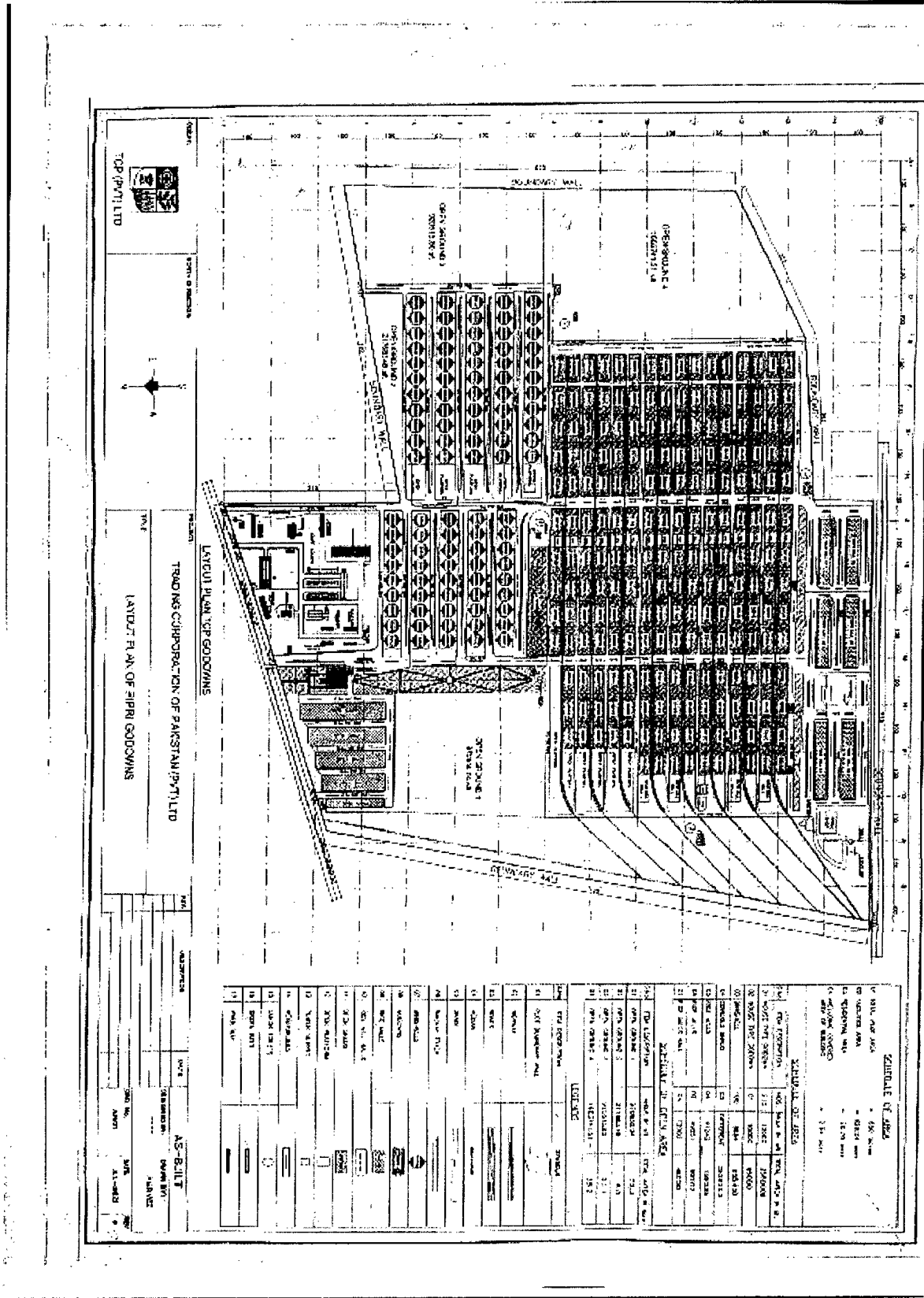
Signature: \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Designation: \_\_\_\_\_





### Renting Out of Roof Tops of House Type Godowns for Project of Installation of Solar Power Panel at TCP's Pipri Godown

